



## **EAST COAST BAYS ASSOCIATION FOOTBALL CLUB**

BAY CITY PARK, ANDERSONS ROAD, P.O. BOX 35-761, BROWNS BAY. PHONE/FAX (09) 478-3433  
www.ecbafc.co.nz ecbafc@xtra.co.nz

# **CLUB HANDBOOK**

### ***Our Mission Statement***

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***“As many as possible  
As long as possible  
As good as possible”***

## **January 2021**

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## **CONTROL BOARD**

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**President**

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Roger Bridge  
**Vice President and Girls and Women's**

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**Treasurer**

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Mark Skeath  
**R. & M.**

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**Sponsorship**

[tony@toppicks.co.nz](mailto:tony@toppicks.co.nz)

Michael Boyens  
**Communications**

[michaeljboyens@gmail.com](mailto:michaeljboyens@gmail.com)

Jeff Honey  
**Convenor and Junior Lead**

Nick Forrester  
**First Team Representative**

## **CLUB OFFICIALS**

Mark Skeath  
**Club Captain**

[markwenz@xtra.co.nz](mailto:markwenz@xtra.co.nz)

Ashleigh Taylor  
**Operations Manager**

[admin@ecbafc.co.nz](mailto:admin@ecbafc.co.nz)

Kevin Ireland  
**Director of Football**

[footballdirector@ecbafc.co.nz](mailto:footballdirector@ecbafc.co.nz)

Dan Cooke  
**Head Coach 1<sup>st</sup> Team**

[dmcooke08@gmail.com](mailto:dmcooke08@gmail.com)

## WEBSITES

East Coast Bays Assn Football Club  
Northern Region Football  
New Zealand Football

[www.ecbafc.co.nz](http://www.ecbafc.co.nz)  
<http://www.aucklandfootball.org.nz>  
[www.nzfootball.co.nz](http://www.nzfootball.co.nz)

## ECBAFC AGM

Wednesday 8<sup>th</sup> December 2021

## SENIOR PRIZEGIVING

Saturday 2nd October 2021

### BACKGROUND OF CLUB

East Coast Bays Football Club is one of the largest football clubs in New Zealand with a membership of **966** members, plus many supporters. It is the club's policy to give every player, regardless of gender, culture and age, the chance to develop their football skills using the best possible facilities.

Last year we fielded 14 Senior men's Teams, 2 Senior women's Teams and 76 Junior/Youth Teams (including Mini-Bays Squads).

<b>A further breakdown of age groups is as follows:</b>	
2 Senior Women's Teams	3 Under 17 Team
1 Senior First Team	1 Under 16 Girl's Team
1 Senior Reserve Team	3 Under 15 Teams
1 Northern Federation Division 1 Team	2 Under 14 Teams
1 Northern Federation Division 2 Team	4 Under 13 Teams (1 Girls)
1 Northern Federation Division 3 Team	6 Under 12 Teams
1 Northern Federation Division 4 Team	5 Under 11 Teams
1 Northern Federation Division 5 Team	
4 Northern Federation Over 35's Teams	9 Under 10 Teams (2 Girls)
1 Northern Federation Over 45's Teams	8 Under 9 Teams (1 Girls)
1 Under 19 Team	17 Midget Squads (34 Teams)
<b>736</b>	Between the age of 0 and 19 ( <b>86 Females</b> )
<b>82</b>	Between the age of 20 and 29
<b>21</b>	Between the age of 30 and 34
<b>127</b>	Aged 35+


<b>OBJECTIVES</b>
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**Our Mission Statement**

*As many as possible*

*As long as possible*

*As good as possible*

**Our Vision**

To develop playing and financial strength through the involvement of all members.

**Our Values**

- That our premier side should compete at the highest possible level
- That players of all ages and abilities be welcomed and provided for
- That the interests of all our club members and supporters matter
- That the Club exists for members, their families and the community
- That participation in administration and coaching is a valuable contribution

We encourage all our club members (young and old) to come along and support our Senior Team every fortnight when they play at our club grounds. The children get to see where they could be when they reach the same age. Excellent food and bar facilities are available to all members and their families.

Two of our **main objectives** are:

1. To continue to improve our emphasis on youth development within the community. We closely liaise with local schools, providing coaches, training courses, resources and a venue for School Teams
2. Continued development of the home grounds and clubrooms into an all year round community complex. We are constantly in touch with the East Coast Bays Leisure Centre so that together we can accommodate all community groups. We also have Summer Football from November until March in the off season and Cricket and La Crosse from September until the end of March.

In order to achieve our first objective we have put in place a number of innovations, which include:

- Coaching courses for Junior Coaches. Referees courses are also available for those interested. These courses are subsidised by the club. We would like all our coaches to undertake an introductory coaching course if they do not possess any formal qualifications.
- School holiday football sessions with full time coaching, videos, etc run by qualified coaches

- Encouragement for junior players and parents to become involved with the Premier Team, through barbecues, half-time midget games, ball boy systems and coaching clinics
- Establishing a system where players are promoted through the grades up to premier level according to ability
- Regular additional evening coaching and development sessions.

<b>TIMES OF PLAY</b>
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Mini Bays	08.00 – 10.00 am	The Whole of Football Plan
Juniors Football	10.00am – 12.00 pm	All coaches are responsible for phoning in results to their Convenors after their game. Failure to do so will result in Teams either losing points or receiving no points at all. <b>Please do not forget!</b>
AFF and NFF Seniors	1.00pm – 3.00 pm	<b>Should you kick off late, you still must finish on time.</b>  <b>All Senior Teams must leave their game card at the club following their game on Saturday so that the result maybe entered on the database.</b>

**REMINDER:**

A reminder to **ALL** spectators at whatever level **PLEASE DO NOT STAND BEHIND THE GOAL AREAS** as this is very disruptive to goalkeepers.

**Smoke Free Policy**

The Smoke-Free Amendment Act 2003 became law on Friday 10<sup>th</sup> December 2004. What it means is that from that date all internal areas of the Club must be entirely smoke-free and that any person who breaches this provision of the Act is liable for an offence. The Club's Policy is that smoking is not permitted at any time within the Club premises – both upstairs and downstairs. The smoking ban applies to social functions held on the Club premises.

## **SEASON DATES**

All dates are displayed on the Northern Football Federation website, [www.nff.org.nz](http://www.nff.org.nz) but as an indication we have set out the following.

### **SCHOOL TERMS**

<b>First Term</b>	<b>Monday 1<sup>st</sup> February to Friday 16 April 2020</b>
<b>Second Term</b>	<b>Tuesday 3<sup>rd</sup> May to Friday 9<sup>th</sup> July 2020</b>
<b>Third Term</b>	<b>Monday 21<sup>th</sup> July to Friday 1<sup>st</sup> October 2020</b>
<b>Fourth Term</b>	<b>Monday 18<sup>th</sup> October to Friday 20<sup>th</sup> December 2020</b>
<b>Coaching of Coaches</b>	<b>As per Northern Football Federation Coaching Calendar, <a href="http://www.nff.org.nz">www.nff.org.nz</a></b>
<b>Friday – 2<sup>nd</sup> April 2020</b>	<b>Good Friday</b>
<b>Monday – 5<sup>th</sup> April 2020</b>	<b>Easter Monday</b>
<b>Monday - 25<sup>th</sup> April 2020</b>	<b>Anzac Day</b>
<b>Monday – 7<sup>th</sup> June 2020</b>	<b>Queens Birthday Weekend (Mini Bays/Juniors/Seniors all have games on)</b>
<b>Saturday</b>	<b>Middle of School Holidays, no Junior or Youth Football</b>
<b>Saturday – 2<sup>nd</sup> October</b>	<b>Senior Prizegiving</b>
<b>Wednesday – 8<sup>th</sup> December</b>	<b>Annual General Meeting</b>

## FOOTBALL CLINICS

Football Clinics will be held each holidays and will be advertising on the club website, [www.ecbaafc.co.nz](http://www.ecbaafc.co.nz).

## CLUB RULES

- All soccer draws are on the Notice Board in the Clubrooms or on the Northern Federation Website, [www.nff.org.nz](http://www.nff.org.nz). However, each week you must ensure that the draws are the confirmed NFF version.
- Signs are displayed at entry points at top and lower fields adjacent to parking areas as to whether grounds are **'open'** or **'closed'**. The Auckland City Council determines whether the fields are open or closed. These signs must be adhered to otherwise the club incurs penalty charges for not complying. No practice is allowed on the top field during the week.
- Cancellation Messages for Midgets will be left on the website and texted to the Coaches via the Midget Convenor. Northern Football Federation Cancellations will be displayed on the Northern Football Federation late on a Friday, should there be any late cancellations they will be phoned through to the coach on Saturday morning via the Convenor. The Council and NFF make an early Saturday morning inspection 6.00 am if the weather deteriorates on a Friday night.
- Coaches must book their practices with the Secretary, (Ph: 478-3433) to ensure there is sufficient space for all. Junior Teams can practice up to 6.00 pm any week night and Senior Teams practice from 6.00 pm on their designated night.
- Any problems or concerns by Members/Parents should be addressed firstly through our Club Captain Mark Skeath 021722529
- Use of club shirts – club playing shirts are not to be used for training and should only be used for official games.
- Health and Safety – A first aid kit is located in the bar and in the tuckshop should this be required. A defibrillator is located beside the tuck shop, and in the room first left on entering the tunnel beneath the clubrooms.

- In the interests of player safety, it is compulsory for all players to wear shin pads. Mouth guards are optional. FIFA rules dictate that earrings, rings, watches and sunglasses are prohibited during games and for player safety it is recommended they are not worn for training practices.

## CLUB UNIFORM

**Uniform** - East Coast Bays Association Football Club (ECBAFC) Uniform comprises: Royal Blue shirt, shorts and socks.

Shirts are loaned to the players for the season by the club. Shorts, socks and shin pads and other accessories may be purchased on line via the club website from Scoresportswear, [www.ecbafc.co.nz](http://www.ecbafc.co.nz)

**Important** - It is club policy for all players to play in regulation East Coast Bays uniform. Soccer boots must be worn together with shin pads.

## TRAINING FACILITIES

Please phone the Secretary, 478 3433, to book a practice time.

## CLUB FACILITIES AND GEAR

We have a Gear Room, which is located in "The Tunnel" adjacent to the changing rooms and showers. All inquiries for gear etc. are to be made through Lance at the club 478 3433

Team Managers need to be responsible for Team strips throughout the soccer season. The strips need to be returned at the end of the season to their coach who will return the whole strip to the club. Junior and youth strips to be returned at prizegiving at the latest. All tournaments attended after the end of the season, coaches must return the season strip and a strip will be reallocated for the tournament.

Change strips must be returned to the clubrooms no later than Monday morning so they can be washed and checked back in for reuse the following weekend.

## CAR PARKING

We have carparking immediately outside the club rooms and adjacent to the lower fields. Car parking is a concern and we ask all people using this facility **to exercise patience and courtesy at all times when entering and leaving Andersons Road** to avoid congestion in the carparks, especially around 7.45 am and 9.00 am on Saturday mornings. Please do not park in the handicapped carparks unless you are entitled to do so.

## REGISTRATION

All members have to be registered on the NZ Football portal: [REGISTRATIONS](#). On registration of midgets and juniors, parents are invited to indicate their interest in coaching, managing or assisting the Club in some way. We encourage our coaches to undertake some formal coaching throughout the season, details of which will be advised.

## FEES - 2020

Mini bays and Juniors	5-6 years \$195, 7-8 years \$195. Third plus children \$100. 9-12 years \$225
Youth 13 <sup>th</sup> -19 <sup>th</sup>	\$225
Seniors	\$325
Coaching Levy for all 1st team Players 9th-17th Grade	
Supporters Levy	\$200.00 Free t-shirt, and a free drink to every 1 <sup>st</sup> team home game

Please note: Players will not be put into a team until we receive the registration fee.

Northern Football Federation will deduct points from any Teams with unregistered players at the middle of March

**CODE OF CONDUCT FOR CONVENORS, COACHES, MANAGERS,  
SPECTATORS AND PLAYERS**

**Code of Conduct for Coaches and Managers:**

- Know the existing Laws of the Game.
- Lead by example – be on time and reliable.
- Do not give verbal abuse to the Players, Referee or Linesmen.
- Always remember that you are representing your Club and your behaviour directly reflects this.
- Promote fair play and values of sportsmanship.
- Keep your self-control at all times.
- Be enthusiastic and positive.
- Be critical about yourself.
- Win, lose or draw, appreciate the efforts of all the players and match officials.
- Remember that everyone is human.

**CODE OF CONDUCT FOR CONVENORS, COACHES, MANAGERS,  
SPECTATORS AND PLAYERS**

**Code of Conduct for Players:**

- Learn and observe the existing Laws of the Game.
- Players will be responsible for payment of fines associated with yellow and red cards.
- Beat opponents by skill and not by unfair means.

- Do not argue with the Referee or Linesmen.
- Retire to 9.15 metres when a free-kick is given against you and resist dissenting behaviour.
- Avoid over aggressive appeals for throw-ins, off-sides, free-kicks etc.
- Hand over the ball promptly for throw-ins, free kicks etc.
- Keep your self-control at all times and do not retaliate.
- Avoid 'over the top' celebration when your Team scores a goal which can be interpreted by the referee as **ungentlemanly conduct**. This is a bookable offence.
- Remember that your Team and Club will be judged by your behaviour. Remember to take part in cheers or the handshake for your opponents and referee after the game.

<b>CODE OF CONDUCT FOR CONVENORS, COACHES, MANAGERS, SPECTATORS AND PLAYERS</b>
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**Code of Conduct for Spectators:**

***What makes a good spectator?***

- Show that you appreciate good football by clapping loudly and cheering.
- Give a warm and generous welcome to both Teams.
- Never boo anyone, including the Officials.
- Stay in your seat or place so that you can watch the game from one position, and you do not annoy other spectators. Always think of other spectators even when you are becoming excited.

- Always maintain the very high reputation that League Football has earned for its appreciation of good play by both Teams.
- Recognise skill, enthusiasm and sporting behaviour in both Teams.
- Although you are not playing, remember that you should act in a sporting manner, as your Team will be judged by your behaviour.
- Appreciate the efforts of all the players and match officials.

***What makes you an informed spectator?***

- Follow a favourite player or a player who plays in your favourite position.
- Watch what he does when he has the ball.
- Also watch him take up position when he does not have the ball.
- Watch how he helps his Team by positional play, by encouragement and by example.
- Try to see how both Teams play and how they use their players' strengths.
- Look at the tactics used at set pieces such as free kicks and corners.
- Watch the referee and linesmen and see how much work they have to do.
- Try and see where and when they make decisions.
- Talent spot to find the outstanding players on both Teams.
- Be determined to use the knowledge gained when you play.

***Duties for Convenors, Coaches and Managers will be available at the start of the season.***

**SPONSORSHIP**

The Club is indebted to its Sponsors, i.e. Lion Foundation, Infinity Foundation, Fourwinds Foundation, New Zealand Community Trust, Trillian Trust. This sponsorship enables the Club to keep fees at a reasonable level. Sometimes people ask what do they get for their subscriptions. Expenses include levies to Northern Football Federation and New Zealand Football; usage of Team uniforms, balls, cones; tournament costs; coach training; donations for representative players; Club running costs including insurance, advertising, audit costs, power, phone, stationery, cleaning; referees fees; maintenance of nets and gear; prizegiving trophies and certificates.

**BAR AND FOOD FACILITIES – HOURS OF SERVICE**

Our excellent Bar and Food facilities are available to all players and their families and we look forward to seeing everyone participating in Club activities.

The kitchen will be open on the weekends from 2.00 pm – 5.00 pm. A variety of hot and cold foods will be available. The tuckshop is open 8.00 am – 12.00 pm.

Bar facilities are available after 2.00 pm.

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### **LOST PROPERTY**

We have a Lost Property Box. Please ask at the Bar. It would help if all articles of clothing are named in the event of loss.

### **HIREAGE OF CLUB ROOMS**

Please contact the Secretary, Ph: 478-3433.

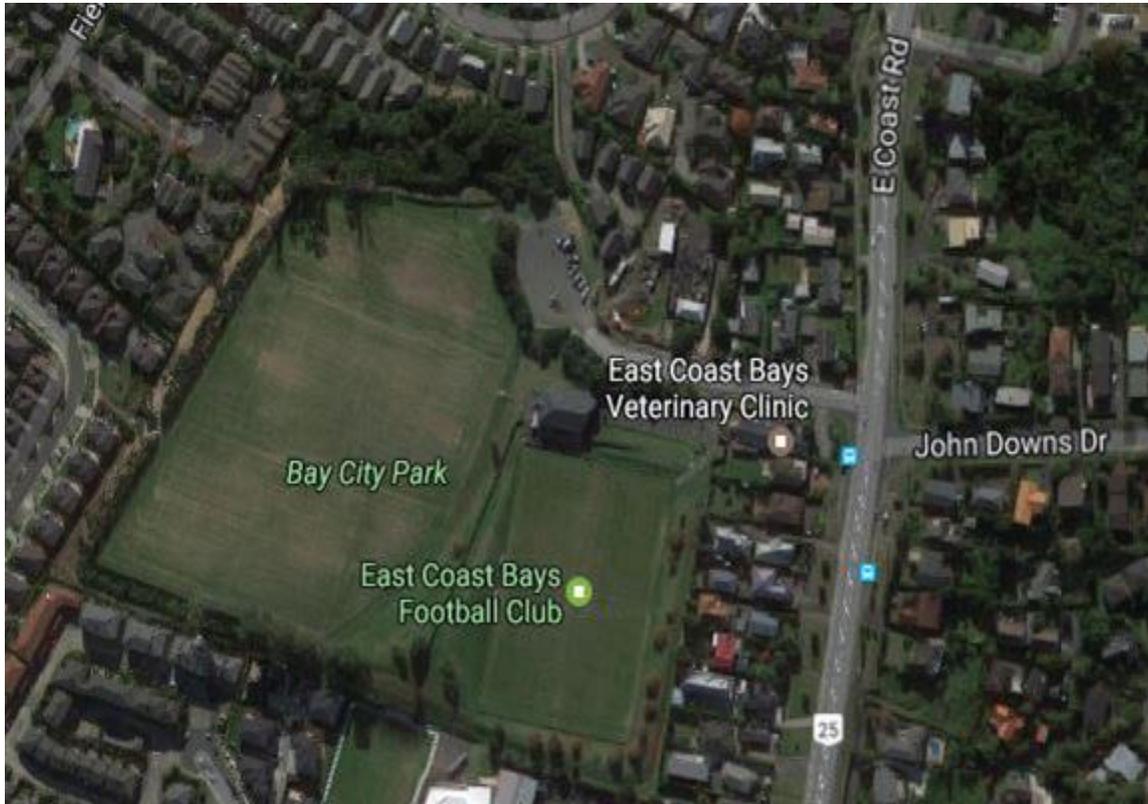
### **GROUNDS UPDATE**

The Council maintains the fields at the club and the Ashley Avenue complex, opposite Long Bay College.

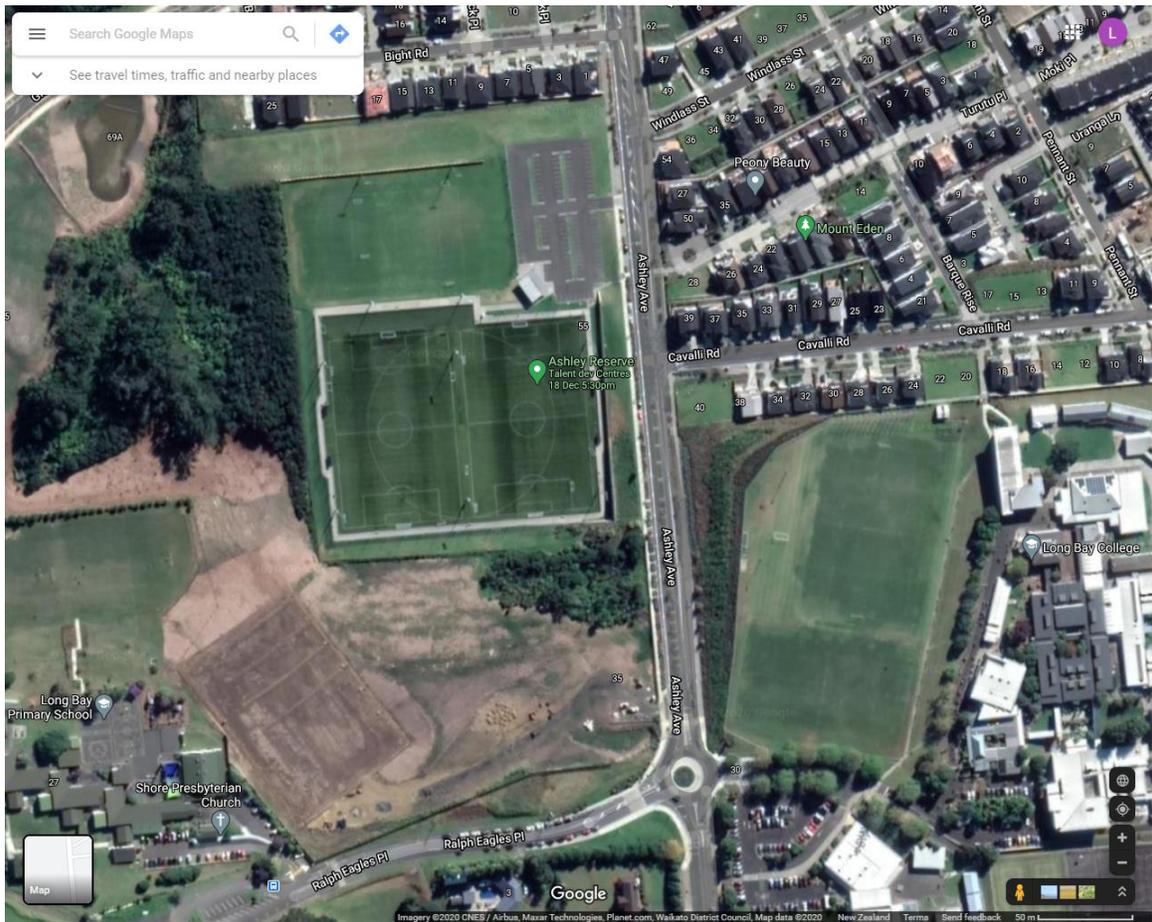
### **MAP OF CLUBROOMS**

A map of the Clubrooms showing field placings and amenities is set out below..

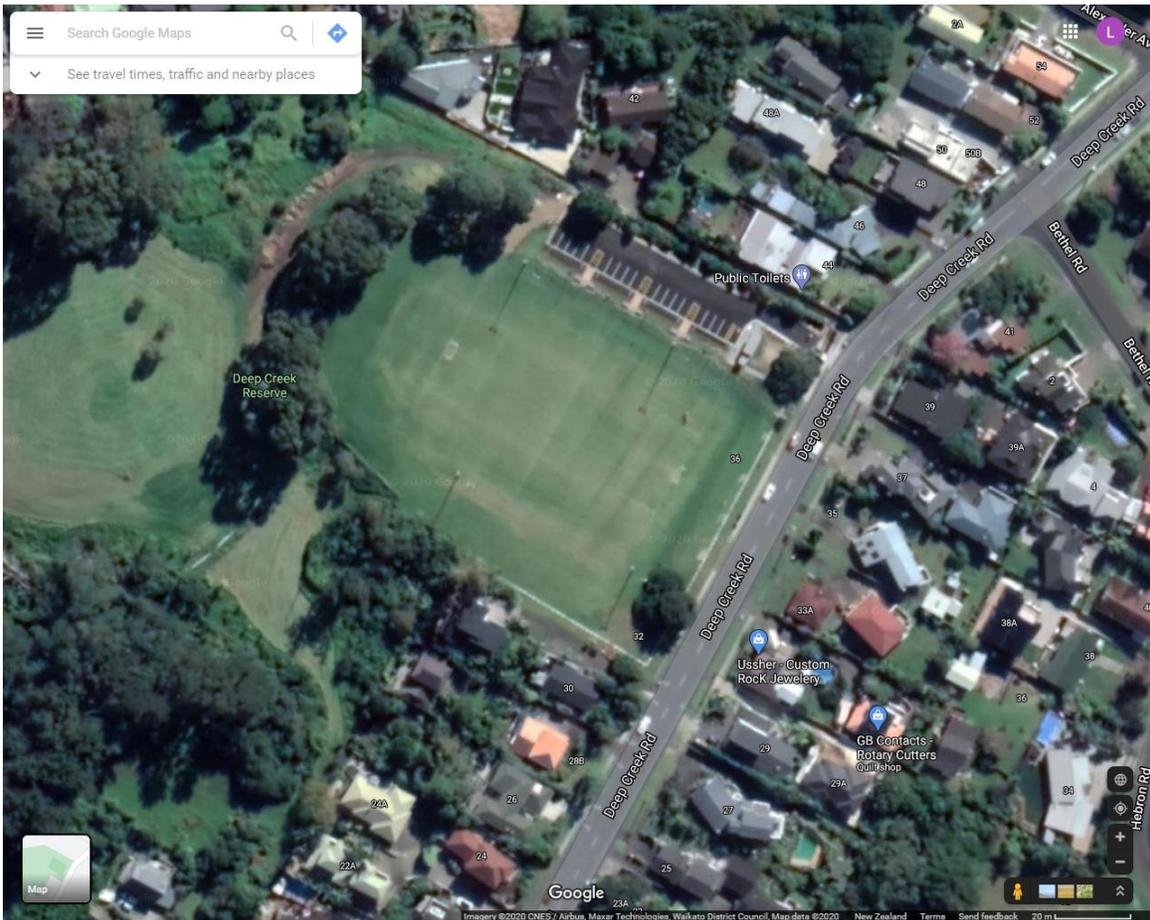
Bay City Park, 50 - 54 Andersons Road, Oteha



Ashley Reserve, 55 Ashley Avenue, Long Bay



Deep Creek Reserve, 36 Deep Creek, Road, Torbay



Mairangi Bay Sports Field, Ramsgate Terrace, Mairangi Bay

